

Responsibility for Functions

The Council has established the following committees with the respective composition of members to carry out the functions set out in the second column of the Table One below subject to the delegation of functions prescribed in the third column thereof. Except for the Employment Committee, where further delegation is not appropriate, all functions of the Council can be further delegated downwards to sub-committees, panels or officers, subject to law and the Delegation Rules as the relevant committee may determine.

Employment Committee: Although this is constituted as a standing committee of the Council, its functions demand that it meets only when necessary to deal with relevant business.

Responsibility for Council Functions (Table One)

| Civic Affairs Committee | | |
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| Membership | Functions | Delegation of functions |
| <p>13 councillors, appointments to be subject to the requirements of political proportionality.</p> <p><i>[At least two parish council members to be co-opted to attend only when the committee is dealing with parish council ethical standards functions.]</i></p> | <p>Constitution Review:</p> <ul style="list-style-type: none"> to bring forward proposals which, in the opinion of the Chief Executive and Monitoring Officer, entail substantive changes to the Constitution, for consideration by the Council, excluding those matters which are specifically included within the remit of other bodies on the Council. <p>Electoral Arrangements: Determination as follows:</p> <ul style="list-style-type: none"> review district or parish electoral arrangements including boundaries and report recommendations to Council give parish meetings powers of parish council increase / reduce number of parish councillors change parish electoral arrangements where agreed including parish warding appoint temporary parish councillors, s. 91 LGA, 1972 <p>Recommend to Council:</p> <ul style="list-style-type: none"> district and district ward boundary changes arising from review parish warding and boundary changes where not agreed Periodic Electoral Review new parish establishment <p>Ethical Standards: As set out in Article 9.03</p> | <p>May appoint sub-committees to:</p> <ul style="list-style-type: none"> consider an Investigating Officer's final report; consider determination hearings (the "Hearings Panel") in accordance with the hearings procedure set out in Part 5 of the Constitution; determine any matter relating to parish councils or Parish Members (the "Parish councils sub-committee") |